

Annapolis Friends Monthly Meeting (AFM)  
Meeting for Worship with Attention to Business (MfW wAtB)  
12<sup>th</sup> Month, 3rd Day, 2023  
(12/3/2023)  
Meeting Minutes - Approved

Note: The MfW wAtB was conducted from the meetinghouse in person and with participants using Zoom.

*Present at the meetinghouse:* Karen C. (clerk), Ellen M., Karen C., Diane S., Jeanne W., Wes J., Barb T., Marcia O., Martha B., Phil C., Dot W., *Marjorie K., Stephen P., Kim F., Cairn K., Kathy T., Dan C., and Betty Sue S.*

Present on Zoom: Arielle J. (recording clerk), Jack L., Larry M., Ann R., Minette C-S., Nancy Jo S., Jean C., Jonathan H., Lisa H., Pat S., Patricia R., Margaret H., Phyllis S., Ria H., and Mary B.

9:00 am Opening: The clerk displayed queries from Baltimore Yearly Meeting's Faith and Practice: The Environment while we settled into silent centering worship.

- Are you concerned for responsible use of natural resources and their nurture for future generations? Do you try to avoid wasteful consumption and pollution? Do you seek to preserve the beauty and balance of God's world?

The clerk reviewed the meeting's agenda and the AFM Anti-Racist queries for use in our discernment and additionally provided a reminder of best practices for the hybrid meeting and for Friends attending on Zoom.

Agenda:

1) Gifts & Leadings Committee (G&L):

- a) On behalf of Gifts & Leadings committee (formerly the Nominating Committee), Martha B. shared a second reading of the 2024 slate.
- b) Martha shared highlighted changes since the first reading, including an update since the most recent draft was circulated. Along with a special call out that the Co-Treasurer role remains open with Karen C. to fill the role in an interim status and expressed gratitude to friend Cairn K. for her work as she steps down from her place on the committee.
- c) Friends spoke about the importance of service and suggested calling the committee the Gifts, Leadings, and Service committee
- d) Friends engaged in discussion, providing commentary, requests for clarifications and recommendations, and were in unity to approve the 2024 slate and it will go to the Trustees for final approval.
- e) **The approved slate is attached.**

2) Stewardship and Finance (S&F):

- a) On behalf of S&F, Wes J. shared the First Reading of the 2024 Budget (**attached**). He clarified that this is the second time seeing the 2024 budget, even though it's the First Reading, and there were not many submitted changes since last month. He highlighted items still in consideration (that will impact the budget) and possible additions.
- b) The Clerk noted that the budget is high as it covers every committee request submitted and asked that committees reconsider their requests. The clerk confirmed that we can amend the budget later in the year as needs arise.
- c) Friends discussed concerns and possible new additions, requested clarifications on some actual expenses.
- d) Dot W. shared concerns and additional highlights, including higher than anticipated rental revenue thanks to Barbara T., looking into other revenues we might harness and recommendations, updates about donations to external causes, savings in designated approved expenses including work on the meetinghouse roof, and ongoing charitable donations from Friends.
- e) Friends were asked to pass forward any questions or updates before January MfB and were reminded that the committee contingency fund is there to cover additional unnoted/unexpected expenses.
- f) The clerk added clarifications regarding undesignated reserves, noting that it's easier to be aspirational about the budget if we agree that we don't need our undesignated reserves to be as high as they are. Stewardship and Finance will consider an appropriate level for undesignated reserves.
- g) A Friend asked for confirmation that we still have a building fund. (We do.)
- h) Friends were in approval to continue ongoing and typical AFM expenditures until 2024 budget is approved.
- i) Draft will be attached.

### 3) Quaker Market (QMC):

- a) Cairn K. shared an update on the Holiday Quaker Market and gratitude to Friends for all the support and work involved in helping make the event a success.
- b) Friends shared thanks in return to Cairn for all her continued work, reflecting on the event's success and outstanding turnout, along with the great support of additional causes resulting from the market's success, as well as for the numerous gifts and donations from Friends.
- c) A full report from the committee will follow.

### 4) Peace and Social Concerns (P&SC):

- d) Phil C., began by giving thanks to the organizers for holiday sharing for Thanksgiving, and upcoming Christmas solicitations, along with the winter relief efforts.
- e) Phil then shared a report on Maryland Peace Action middle school essay contest awards held at AFM last month, an update on gifts to Quaker causes, and a report on the first RRC Community Conversation program, which was a success with roughly 30 attendees and a proposal to continue to hold these meetings quarterly.
- f) Finally, on behalf of the committee, Phil C. share the recommendation on the first disbursements from the Retrospective and Restorative Justice Fund:
  - i) \$1,000 to 100 Black Men of Greater Washington D.C.
  - ii) \$1,000 to Native American College fund
  - iii) \$5,000 to Anne Arundel Community College Foundation, Black Male Institute
- g) Each of these has been confirmed a tax-exempt charitable organization in good standing.

- h) The clerk recommended that the decision on the recommended disbursements be deferred to January. Friends are asked to email the committee with any specific concerns before the next MfB.

### Closing

The recording clerk will send the meeting minutes to the AFM-Announce email list before the next MfW wAtB on January 7th, 2024.

Respectfully submitted,

Arielle J., Recording Clerk [recording-clerk@annapolisfriends.org](mailto:recording-clerk@annapolisfriends.org)

### ATTACHMENTS:

- 2024 Final approved slate of nominees
- First reading of 2024 budget



**Second Reading - Annapolis Friends Meeting**  
**Officers, Committee Members, and Representatives Slate for 2024** presented  
by Gifts & Leadings Committee, December 3, 2023

*Committee positions are volunteer with nominal two-year terms beginning in January - e.g., (24) means that a member will serve starting in January 2024 and complete the term in December 2025; (23) means that a member began in January 2023 and nominally has one more year in the 2-year term. A term in which a member has served as clerk of an AFM committee or subcommittee is designated by an underline. Committees serve as support and resources for the subcommittees and liaisons listed under them.*

**Clerk** [AFM member]: Karen Cunyningham (23)

**Co-Treasurer:** Dot Walizer (20)(22)(24)

**Recording Clerk:** Phil Caroom (24)

**Assistant Clerk** [AFM member]: Ellen McBride (23)

**Co-Treasurer:** **VACANT** - Interim, Karen Cunyningham

**Recorder:** Karen Cunyningham (17)(19)(21)(23)

### **CHILDREN'S RELIGIOUS EDUCATION COMMITTEE**

**Clerks:** Committee

**Members:** Nancy Jo Steetle (20)(22)(24), Martha Lurz (20)(22)(24), Sylvia Oliva (22)(24), Wes Jordan (24), Zoran Zdravkovich (24)

**Roles** (Committee Appointed):

- **Nursery Coordinator - VACANT**
- Homeschooling: Clerk - Kimberly Benson (since 2011)

### **COMMUNICATIONS**

**Clerk:** Ellen McBride (21)(23)

**Members:** Sheryl Grier (22)(24), Wes Jordan (21)(23), Carl Benson (21)(23), Larry McNeely (22)(24), Marjorie Kehoe (23), Jon Hall (23), Alison Barrett (24)

**Roles** (Committee Appointed):

- Web Manager - Sheryl Grier
- Email List Managers - Doug McClelland, Wes Jordan, Ellen McBride
- Calendar - Mary Barbera
- Directory Coordinator - Wes Jordan
- Zoom Hosting - Alison Barrett, Phil Caroom, Cairn Krafft, Larry McNeely
- Blended Roles Coordinator - Alison Barrett
- Social Media Coordinator - Jennifer DeLorge McKeown
- Technical Support Person - (hired)

### **GIFTS & LEADINGS (formerly Nominating Committee)**

**Clerk:** Martha Baer (23)

**Members:** Barb Thomas (19)(21)(23), Margaret Holmes (23), Nancy Jo Steetle (23)

### **LIBRARY**

**Co-Clerks:** Martha Lurz (17)(19)(21)(23), Betty Sue Salvia (23, 24)

**Members:** Susan Dapkunas (15)(17)(19)(21)(23), Alison Barrett (23), Tom Wolfe (24)

**Working Group:**

- Friends Writing Together – Facilitator: Mary Barbera

## MEETINGHOUSE & LAND

**Co-Clerks:** Kim Finch (15)(17)(19)(21)(23), Jeanne Ward (20)(22)(24)

**Members:** Doug McClelland (12)(14)(16)(18)(20)(22)(24), Ron DeAbreu (16)(18)(20)(22)(24), Kathleen Hudson (24)

### **Subcommittees:**

- Hospitality - Clerk: Stephen Poe (23, 24)  
Members: Minette Clarke-Swindle (24), Nan Elsbree (24), Marcia Ormsby (16)(18)(20)(22)(24)
- Building Use Coordinator (BUC) - Barb Thomas (23) **Working Group:**
- Green Group - Convener: Marjorie Kehoe

## MINISTRY & PASTORAL CARE

**Co-Clerks** [RSF members]: Martha Baer (23, 24), Barb Thomas (20)(22)(24)

**Members:** Stephanie DeAbreu (21)(23), Pat Schenck (22)(24), Beth Chandler (22)(24), Diane Shandor (23), Judy Brown (24), Lisa Hall (24)

### **Roles** (Committee Appointed):

- Greeters/Conveners - Susan Dapkunas, Jean Christianson, Diane Shandor, Judy Brown, Barb Thomas, Martha Baer
- 5th Night Light - Mary Barbera
- Memorial Garden - Mary Barbera
- Spiritual Friendship - Coordinator: Diane Shandor
- Helping Hands - Coordinator: Barb Thomas **Working Group:**
- Welcome Light - Patty Robinson **Liaisons:**
- BYM & Interchange - Barb Thomas
- Quarterly Meeting - Canby Robertson
- Quaker History & Heritage - Kim Finch
- Silent Retreat - Jean Christianson
- Deconstructing Racism - Jean Christianson
- FUM, FGC, FWCC - Ann Riggs

## OUTREACH

**Co-Clerks:** Bonnie Peregoy (23), Cécile Taylor (19)(21)(23) **Members:** Christina Fiedler (23)

### **Role** (Committee Appointed):

- 5th Sunday Worship Sharing: Fran Palmeri

## PEACE & SOCIAL CONCERNS

**Co-Clerks:** Margaret Holmes (24), Phil Caroom (20)(22)(24)

**Members:** Mary Dadone (17)(19)(21)(23), Susan Dapkunas (21)(23), Ria Hawkins (22)(24), Jack Hogsten (23), Jennifer DeLorge McKeown (24), Nathan Shroyer (23), Kathy Trimmer (24), Jenny Rapien (24) **Roles** (Committee Appointed):

- Retrospective and Restorative Justice and Racial Reconciliation Collaboration - Convener: Phil Caroom
- Afghan Family: Convener - Jo Anna Schneider **Liaisons:**
- FCNL - Amy Southwick
- MAJR Representative - Phil Caroom
- ACT - Mary Dadone
- Light House, Inc. - Marcia Ormsby

## QUAKER MARKET

**Clerk:** Cairn Krafft (12)(14)(16)(18)(20)(22)(24)

**Members:** Margaret Holmes (07-17)(19)(21)(23), Jean Christianson (14)(16)(18)(20)(22)(24), Ruth Slavin (16)(18)(20)(22)(24), Al Baumann (19)(21)(23), Martha Lurz (20)(22)(24), Canby Robertson (20)(22)(24), Karl Richmond (21)(23), Jo Anna Schneider (23), Alison Barrett (23), Marjorie Kehoe (24)

## STEWARDSHIP & FINANCE **Co-Clerks: Jack Lahr (24), VACANT**

**Members:** Phyllis Singer (16)(18)(20)(22)(24), Larry McNeely (23), Wes Jordan (20,22,24), Dan Campbell (24) **Ex officio:** Co-Treasurer(s): Dot Walizer (20)(22)(24), **VACANT** - Interim, Karen Cununnyham

## TRUSTEES [RSF members]

**Clerk:** Patty Robinson (23)(24)

**Members:** Wes Jordan (15)(17)(19)(21)(23), Karen Cunnyingham (18)(20)(22)(24), Dot Walizer (23), Joe Miller (24)



Available to hold committees in the Light during meetings: Jean Christianson

## **Set aside for now:**

- Quaker Dudes
- Ad hoc Building for the Future Committee
- Peace & Justice Center
- Friends Wilderness Center Liaison
- Interfaith Outreach Liaison (e.g., New Year's program) • AFSC Liaison

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## **ACKNOWLEDGEMENT of Annapolis Friends serving on**

### **Baltimore Yearly Meeting Committees or as BYM Reps to Quaker Groups:**

- Reparations Working Group and Peace and Social Concerns: Phil Caroom
- BYM Faith & Practice, Friends General Conference Central Committee: Ann Riggs
- Ministry and Pastoral Care: Barb Thomas
- Friends Supporting Friends Working Group: Martha Baer
- Indigenous Affairs: Kimberly Benson
- Unity with Nature: Carl Benson
- Rep. to Friends Committee on National Legislation: Kallan Benson
- American Friends Service Committee Corporation: Bethanne Bruninga Socolar
- Rep. to Interfaith Action for Human Rights: Jack Lahr
- Quaker Burial Ground: Phil Caroom (since 2013), Jeanne Ward, Joe Miller, Tim Mullady • Nuts and Bolts Chesapeake Quarter: Canby Robertson

### **Annapolis Friends Meeting**

	2022 Actual	2023 Budget, amended*	2023 Actual as of 11/28	2023 Budget - Actual as of 11/28	2024 Budget
<b>Income</b>					
Contributions	55,234	49,895	34,501	15,394	55,161
Rentals	7,137	8,000	14,074	-6,074	14,000

Interest, Dividends	0	1,894	-1,894	7,000
Other	0	512	-512	0
Committee Contingency Fund Transfers*	5,291	5,291	0	0
<b>Total Income</b>	<b>62,371</b>	<b>63,186</b>	<b>56,272</b>	<b>6,914</b>

### Expenses

Committee activities				
CREC	0	500	49	451
Communications *	0	4,250	2,976	1,274
Library	293	400	136	264
Meetinghouse and Lands	29,330	22,500	20,344	2,156
Ministry and Pastoral Care	-	-	-	-
Ministry and Worship	0	300	0	300
Pastoral Care	174	500	0	500
Outreach *	95	1,450	1,153	297
Peace and Social Concerns *	3,400	4,116	4,116	0
Quaker Market *	180	675	268	407
Stewardship and Finance	0	1,255	0	1,255
Trustees	0	0	0	0
Independent Designated Funds	992	10,292	11,532	-1,240
Quaker Causes	4,321	4,322	0	4,322
Apportionment	12,625	12,626	12,626	0
<b>Total Expenses</b>	<b>51,410</b>	<b>63,186</b>	<b>53,200</b>	<b>9,986</b>

<b>Net</b>	<b>10,961</b>	<b>0</b>	<b>3,071</b>	<b>-3,071</b>	<b>0</b>
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### Notes:

2024 Interest and Dividends includes FFC distribution (does not include unrealized gains/losses)

Ministry and Worship includes \$250 for Quaker Burial Ground

Outreach includes festival fees, internal expenses, \$100 GAIN dues

Peace and Social Concerns includes \$2000 for Lighthouse and \$1,400 to split ACT membership with NAACP

Quaker Causes is 8 percent of last full year's contributions

### \* 2023 Budget includes the following amendments / Committee Contingency Fund transfers

Purpose	Committee	Amount	Approved
Banner	Peace and Social Concerns	\$200	April 2023 Business Meeting
Tech assistance	Communications	\$4,000	June 2023 Business Meeting
Kunta Kinte Festival sponsorship	Outreach	\$500	Sept 2023 Business Meeting
Journeying toward Justice and Repair	Peace and Social Concerns	\$100	Sept 2023 Business Meeting
Quaker Market supplies	Quaker Market	\$75	Nov 2023 S&F
RRC facilitation and lunch	Peace and Social Concerns	\$416	Nov 2023 S&F
<b>TOTAL</b>		<b>\$5,291</b>	



**Annapolis Friends Meeting**

	2022	2023 (as of 11/30)				2024	
Designated Funds	Year End	Budget	Additions	Subtractions	Balance	Proposed transfers	Year Begin
		1,080					
<b>Peace and Social Concerns</b>		1,500					
Emergent Social Concerns		1,500					
Peace & Justice Center	3,284			-3,065	1,299	1,105	2,404
Retrospective and Restorative Justice	2,928				2,928	0	2,928
<b>Meetinghouse and Land</b>			11,932		13,432	0	13,432
Building Fund		1,500					
Capital Improvement	194,718				194,718	5,000	199,718
Capital Replacement*	27,131			-2,001	25,130	5,000	30,130
Memorial Garden	56,017	1,495	38,319	-53,790	42,047	5,000	47,047
<b>CREC</b>	2,410	1,530			2,410		2,410
Young Friend's Opportunity							
Camping	505				2,000	0	2,000
<b>Ministry and Pastoral Care</b>	970	-1,171			2,500	0	2,500
Embraced Ministry							
Suffering & Individual Emergency**	2,000	2,157			2,000		2,000
<b>Stewardship &amp; Finance</b>	6,171	3,441		-2,500	2,500	2,500	5,000
Adult Scholarship							
Committee Contingency***	343			100	2,400	100	2,500
<b>Trustees</b>	15,049		-5,291		13,199	-4,199	9,000
Founder's Fund					0		
	10,921		11	-10,932	0	0	0
<b>Total Designated Funds</b>	322,447	11,532	44,972	-72,388	306,562	14,506	321,069

**Approximate bank account balances (10/31/2023)**

Truist CD	101,370
Truist Checking	59,838
Truist Money Market Fund	106,259

Friends Fiduciary Corp (FFC)

124,190

391,656